

Pravag Consulting

[GST Software – Usage Instructions](#)

GST – Software Platform Features

.. focused on ease of use such that anyone who can use email will be comfortable at it

Monitor Operations

- View the details of customers, suppliers, products
- View the invoices created by the respective company, status and their payments
- View GST Summary. By month what is the IGST/CGST/SGST collected from customers, Paid to suppliers and Balance to be paid to government

General Accounting

- View stock positions and audit Inventory
- Add a new financial account (mostly may not be required after initial setup). This account will be credited or debited during payment
- View transactions to reconcile against bank statement

Regulatory Needs

- Automated Journal/Ledger creation based on sales and purchase invoices
- One click download of data in GSTR1 and GSTR2 formats for easy monthly filing

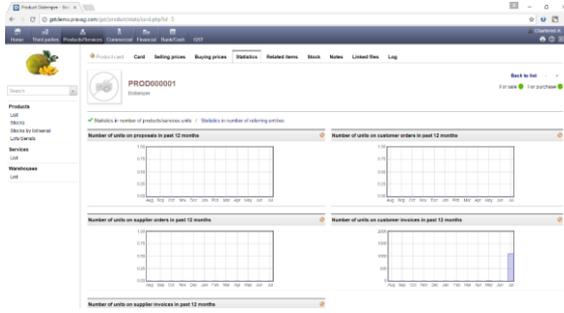
View Product/Service/Stock

.. both have a similar looking screen

- Click Product/Service -> Select List under Product/Service-> Click on the Product/Service Code

Product Code	Label	Selling price	Best buying price	Desired optimal stock	Physical stock	Virtual stock	Status (Stock)	Status (Purchase)
PROD00001	Orange	750.00 Net of tax	540.00 Net of tax (2)	10	10	▲ 1	For sale	For purchase
PROD00002	Apple	170.00 Net of tax	115.00 Net of tax (2)	5	11	▲ 1	For sale	For purchase
PROD00003	Cantal	800.00 Net of tax	600.00 Net of tax (2)	2000	▲ 500	▲ 500	For sale	For purchase
PROD00004	20.000 Net of tax	800.00 Net of tax (2)	600.00 Net of tax (2)	▲ 20	▲ 20	▲ 20	For sale	For purchase
PROD00005	Juice Party	10.000.00 Net of tax	6.000.00 Net of tax (2)	1	1	▲ 1	For sale	For purchase
PROD00006	Sweet drink	10.000.00 Net of tax	40.000.00 Net of tax (2)	50	50	▲ 50	For sale	For purchase

Product Code	Label	Stock link for each	Desired optimal stock	Physical stock	Virtual stock	Status (Stock)	Status (Purchase)
PROD00001	Orange	5	10	▲ 4	▲ 4	Manufactured	For sale
PROD00002	Apple	2	5	▲ 1	▲ 1	Manufactured	For sale
PROD00003	Cantal	1000	2000	▲ 500	▲ 500	Manufactured	For sale
PROD00004	20.000 Net of tax	100	200	▲ 50	▲ 50	Manufactured	For sale
PROD00005	Juice Party	1	1	▲ 1	▲ 1	Manufactured	For sale
PROD00006	Sweet drink	50	50	▲ 50	▲ 50	Manufactured	For sale



Date	Description	Quantity of Material	Material Number of Goods
2018-02-28	Stock check value	200.000	000
2018-03-01	Stock movement	200.000	000

- Product view allows to see the product specific details
- Buying price/Selling price and history are available in specific tabs
- Statistics with graphs are available giving buying and selling trends
- Stocks link provides stock positions
- Clicking the Movements gives complete history of transactions resulting in the current balance
- Virtual stock can be tracked for manufacturers to capture in process stock as per BOM definition
- Stock by warehouse can be tracked by clicking the list under warehouse

View Customer/Supplier details

.. both have a similar looking screen and referred to as Third Party

- Click Third Parties -> List of Customers/Suppliers -> Click on customer name of interest

The screenshot displays the 'Ceebros Constructions' software interface. The browser address bar shows 'gsldemo.prowag.com/gst/comm/card.php?social=11'. The navigation menu includes 'Home', 'Third parties', 'Products/Services', 'Commercial', 'Financial', 'Bank/Cash', and 'GST'. The left sidebar shows a search bar and a 'Third party' section with links to 'List of prospects', 'List of customers', and 'List of suppliers'. The main content area is titled 'Ceebros Constructions' and includes a 'Card' tab. The 'Card' tab shows the following details:

- Prospect / Customer: Customer
- Customer code: CUST-17-00006
- Customer accountancy code: 411CUST1700006
- GST is used: Yes
- Use CCST: Yes
- Use SIGST: Yes
- VAT number: [Empty]
- Payment terms: [Empty]
- Payment type: [Empty]
- Payment bank account: [Empty]
- Relative discount: [Empty]
- Absolute discount: [Empty]
- Max. for outstanding bill: [Empty]
- Sales representative: No particular sales representative assigned

The 'Summary' section shows 'Current outstanding bill' as 2,057,187.00. Below this, the 'Latest 3 customer invoices' table is displayed:

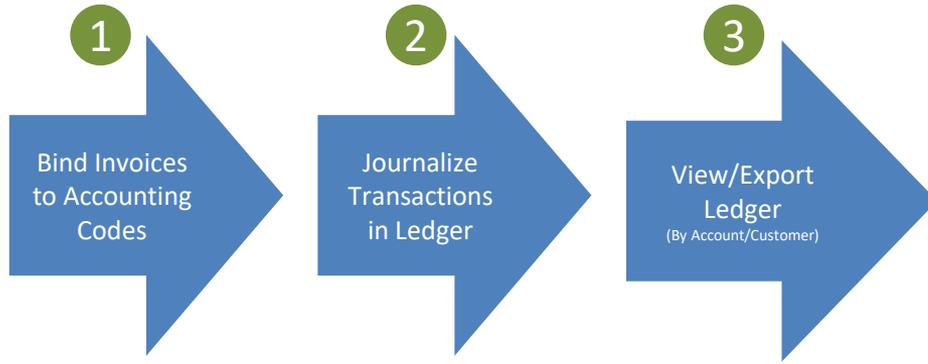
Invoice ID	Invoice Date	Amount	Status
INV-1706-013	19/06/2017	2,000.00	Not paid
INV-1706-012	09/06/2017	2,550.00	Not paid
INV-1706-004	01/06/2017	225,000.00	Not paid

The bottom of the interface shows a 'Contacts/addresses for this third party' section with a table header: Name, Position, Address / Phone / Email, and Status. The table is currently empty.

- View customer contact details
- In the Card tab view the GSTIN
- Outstanding amounts
- Customer/Supplier Invoices
- Edit permission disabled for CAs

Journalization

.. 3 step process

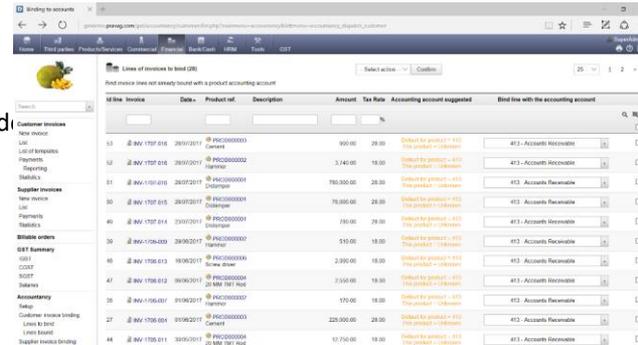


- The default accounting codes setup are as below:

Purpose	Accounting Code
Accounts Payables	403
Accounts Receivables	413
IGST Sales	91
IGST Purchase	92
SGST Sales	93
SGST Purchase	94
CGST Sales	95
CGST Purchase	96
All Customer Accounts	1002
All Supplier Accounts	1001

1

- Click Accountancy -> Customer Invoice Binding -> Lines to Bind
- Make changes to Accounting code as needed
- On top of screen Choose Bind and click Confirm



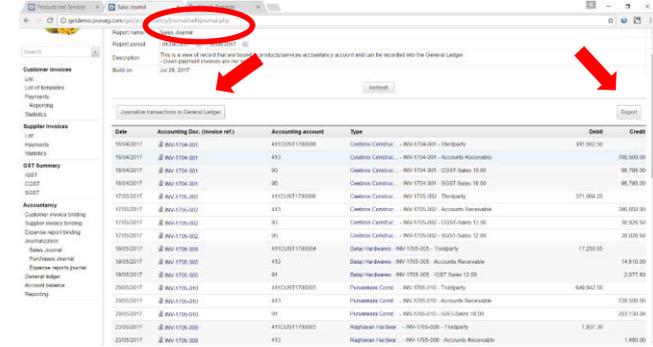
Journalization

.. 3 step process



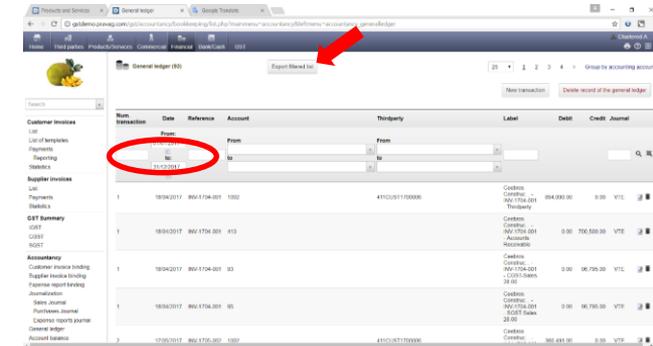
2

- Click Accountancy -> Journalization -> Sales/Purchase Journal
- The transactions bound in Step1 will display here as a Journal with debit/credit in the respective accounting codes
- Choose a date range for transactions to move to ledger and Click 'Journalize transactions in General Ledger'



3

- Click Accountancy -> Journalization -> General Ledger
- Choose date range
- Click 'Export Filtered List' to download the ledger as excel



GSTR Downloads

.. in template prescribed in gst.gov.in



- Click GST -> Choose GSTR1/GSTR2
- Choose Month
- Click 'Export' to get the excel download of data in the format prescribed in GST official site (<https://www.gst.gov.in/download/returns>)

This Feature is under Construction

Thank You